### WARE YOUTH CENTER COUSHATTA, LOUISIANA FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2012

Under provisions of state law, this report is a public document Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date NOV 1 4 2012

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# WARE YOUTH CENTER COUSHATTA, LOUISIANA FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2012

Legislative Auditor P. O. Box 94397 Baton Rouge, LA 70804-9397

#### **AFFIDAVIT**

APEDAVII
Personally came and appeared before the undersigned authority, Kenneth Loftin, Executive Director of the Ware Youth Center, who duly sworn, deposes and says, that the financial statements herewith given presents fairly the financial position of the Ware Youth Center at June 30, 2012 and the results of its operations for the year then ended in accordance with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.
Executive Director
Sworn to and subscribed before me, this

### HINES, SHEFFIELD & SQUYRES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS P.O. BOX 2188 - 133 EAST FIFTH STREET NATCHITOCHES, LA 71457

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#### INDEPENDENT AUDITORS' REPORT

Board of Commissioners Ware Youth Center Rt. 1, Box 6000 Coushatta, Louisiana 71019

We have audited the accompanying basic financial statements of the Ware Youth Center, Coushatta, Louisiana, as of and for the year ended June 30, 2012, as listed in the table of contents. These financial statements are the responsibility of the Ware Youth Center's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Ware Youth Center as of June 30, 2012, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated September 25, 2012, on our consideration of the Ware Youth Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison information on pages 4 through 8 and 25, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Page #2

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Ware Youth Center's financial statements as a whole. The accompanying information identified in the table of contents as Other Supplementary Information is presented for the purposes of additional analysis and is not a required part of the financial statements. The Other Supplementary Information schedules are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The financial information for the year ended June 30, 2011, which is included for comparative purposes, was taken from the financial report for that year in which we expressed an unqualified opinion dated December 22, 2011, on the basic financial statements of the Ware Youth Center.

Hines, Sheffield & Squyres Natchitoches, Louisiana September 25, 2012

The Management's Discussion and Analysis of the Ware Youth Center's financial performance presents a narrative overview and analysis of Ware Youth Center's financial activities for the year ended June 30, 2012. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the Ware Youth Center's financial statements, which begin on page 9.

#### FINANCIAL HIGHLIGHTS

- 1) The Ware Youth Center had cash and investments of \$625,960 at June 30, 2012 which represents an increase of \$281,218 from prior year end.
- 2) The Ware Youth Center had accounts receivable of \$330,903 at June 30, 2012 which represents a decrease of \$334,895 from prior year end.
- 3) The Ware Youth Center had accounts payable and accruals of \$516,030 at June 30, 2012 which represents an increase of \$52,057 from prior year end.
- The Ware Youth Center had total revenues of \$8,972,373 for the year ended June 30, 2012 which represents a decrease of \$80,986 from prior year.
- 5) The Ware Youth Center had intergovernmental revenues of \$6,306,809 for the year ended June 30, 2012 which represents a decrease of \$50,574 from prior year.
- The Ware Youth Center had charges for service of \$2,231,026 for the year ended June 30, 2012 which represents an increase of \$63,295 from prior year.
- 7) The Ware Youth Center had total expenses of \$9,547,300 for the year ended June 30, 2012 which represents a decrease of \$98,078 from prior year.
- 8) The Ware Youth Center had personal services expenses of \$6,673,170 for the year ended June 30, 2012 which represents an increase of \$92,880 from prior year.
- 9) The Ware Youth Center had operating services expenses of \$890,194 for the year ended June 30, 2012 which represents a decrease of \$11,255 from prior year.
- The Ware Youth Center had supplies expenses of \$884,814 for the year ended June 30, 2012 which represents a decrease of \$22,619 from prior year.
- The Ware Youth Center had capital asset purchases of \$50,302 for the year ended June 30, 2012 which represents a decrease of \$286,439 from prior year.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The following graphic illustrates the minimum requirements for the Ware Youth Center as established by Governmental Accounting Standards Board Statement 34, <u>Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments</u>.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

Management Discussion and Analysis

Basic Financial Statements

Required Supplementary Information (Other than MD&A)

These financial statements consist of three sections - Management's Discussion and Analysis (this section), the basic financial statements (including the notes to the financial statements), and required supplementary information.

#### **Basic Financial Statements**

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (on pages 9 and 10) provide information about the activities of the Ware Youth Center as a whole and present a longer-term view of the Center's finances. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Assets and the Statement of Activities report the Center's net assets and changes in them. You can think of the Center's net assets, the difference between assets and liabilities, as one way to measure the Center's financial health, or financial position. Over time, increases or decreases in the Center's net assets are one indicator of whether its financial health is improving or deteriorating.

Fund financial statements start on page 11. All of the Center's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short term view of the Center's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Center's activities as well as what remains for future spending.

#### FINANCIAL ANALYSIS OF THE ENTITY

#### Statement of Net Assets As of Year End

Current and other assets Capital assets, net  Total Assets	2012 \$ 1,005,965 11,456,140 \$ 12,462,105	2011 \$ 1,060,899 11,905,090 \$ 12,965,989
Other liabilities Compensated absences payable Total Liabilities	\$ 516,030 244,775 760,805	\$ 463,973 225,789 689,762
Net assets Investment in capital assets, net of related debt Unrestricted Total Net Assets	11,456,140 245,160 11,701,300	11,905,090 371,137 12,276,227
Total Liabilities and Net Assets	<u>\$ 12,462,105</u>	<u>\$ 12,965,989</u>

Net assets of the Ware Youth Center decreased by \$574,927 or 4.68% from the previous fiscal year. The decrease is the result of expenses exceeding operating and nonoperating revenues during the fiscal year ended 2012 (See table below).

### Statement of Activities For the Year Ended

	2012	2011
General government Expenses Program revenues	\$ (9,547,300) \$	(9,645,378)
Charges for services Operating grants and contributions Capital grants and contributions	2,231,026 6,306,809 0	2,167,731 6,357,383 0
Subtotal	(1,009,465)	(1,120,264)
General revenues	434,538	528,245
Change in net assets	<u>\$(574,927)</u>	(592,019)

The Ware Youth Center's total revenues decreased by \$80,986 or 0.89% from the previous year. The total cost of all programs and services decreased by \$98,078 or 1.02% from the previous year.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### Capital Assets

At the end of 2012, the Ware Youth Center had \$11,456,140, net of depreciation, invested in a broad range of capital assets (See table below). This amount represents a net decrease (including additions and deductions) of \$448,950 or 3.77% from the previous year.

### Capital Assets at Year End (Net of Depreciation)

	2012	2011
Land Buildings and building improvements Automobiles and equipment	\$ 175,017 10,904,087 377,036	\$ 175,017 11,296,968 433,105
Total	<u>\$ 11,456,140</u>	<u>\$ 11.905,090</u>
This year's major additions included:		
Automobiles and equipment	\$ 50,302	
This year's major retirements included:		
Automobiles and equipment	\$ 21,350	

#### <u>Debt</u>

The Ware Youth Center had \$244,775 in compensated absences payable at year end compared to \$225,789 at the previous year end, an increase of \$18,986 or 8.41% as shown in the table below.

#### Outstanding Debt at Year End

	2012		2011
Compensated absences payable	<u>\$ 24</u>	4,775 \$	225,789
Totals	<u>\$ 24</u>	4,775 \$	225,789

New debt during the year included:

None.

#### VARIATIONS BETWEEN ORIGINAL AND FINAL BUDGETS

Actual revenues were \$19,974 more than budgeted amounts due to charges for services being more than expected.

Actual expenditures were \$121,834 less than budgeted amounts due to operating services being less than expected.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Ware Youth Center's elected and appointed officials considered the following factors and indicators when setting next year's budget, rates, and fees. These factors and indicators include:

- 1) Intergovernmental revenues
- 2) Charges for services
- 3) Interest income

The Ware Youth Center does not expect any significant changes in next year's results as compared to the current year.

#### CONTACTING THE WARE YOUTH CENTER'S MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Ware Youth Center's finances and to show the Ware Youth Center's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Kenneth Loftin, Executive Director, Rt. 1 Box 6000, Coushatta, Louisiana 71019.

#### WARE YOUTH CENTER COUSHATTA, LOUISIANA STATEMENT OF NET ASSETS JUNE 30, 2012 AND 2011

	20	12	2011
ASSETS			
Current Assets			
Cash	\$	333,111	<b>\$</b> 72,400
Investments		292,849	272,342
Accounts receivable, net		330,903	665,798
Prepaid expenses		48,347	<u>49,604</u>
Total Current Assets	1,	005,210	1,060,144
Noncurrent Assets			
Capital assets, net	11,	456,140	11,905,090
Utility deposits		<u>755</u>	<u>755</u>
Total Assets	<u>\$ 12.</u>	462,105	<u>\$ 12,965,989</u>
LIABILITIES AND NET ASSETS LIABILITIES			
Current Liabilities	•	£1 £ 020	A 462.053
Accounts payable and accruals			\$463,973
Total Current Liabilities		516,030	463,973
Noncurrent Liabilities			
Compensated absences payable		<u>244,775</u>	225,789
Total Liabilities	·	760,805	689,762
NET ASSETS			
Investment in capital assets, net of related debt	11,	456,140	11,905,090
Unrestricted		245,160	371,137
Total Net Assets	11.	701,300	12,276,227
Total Liabilities and Net Assets	<u>\$ 12,</u>	462,105	<u>\$ 12,965,989</u>

# WARE YOUTH CENTER COUSHATTA, LOUISIANA STATEMENT OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2012 AND 2011

						2012						2011
		Expenses		Charges for Services		Operating Grants and Contributions		Capital Grants and Contributions		Revenue and Changes in Net Assets		Revenue and Changes in Net Assets
General Government			-		_		_		_			
Personal services	\$	6,673,170	\$	1,645,440	\$	4,651,435	\$	0	\$	(376,295)	\$	(443,608)
Travel		90,179		22,236		62,858		0		(5,085)		(4,906)
Operating services		890,194		219,500		620,497		0		(50,197)		(60,771)
Supplies		884,814		218,173		616,746		0		(49,895)		(61,175)
Professional services		509,691		125,677		355,273		0		(28,741)		(45,803)
Depreciation	_	499,252		0		0		_0		(499,252)		(504,001)
Total General Government	\$	9,547,300	\$	2,231,026	\$	6,306,809	\$	. 0		(1,009,465)		(1,120,264)
General Revenues												
Fines, forfeitures and fees										351,639		371,373
Interest and Investment income										22,888		14,222
Royalties and Leases							•			43,527		137,481
Miscellaneous										16,484		5,169
Total General Revenues										434,538	_	528,245
Change in Net Assets				-						(574,927)		(592,019)
Net Assets, Beginning of year										12,276,227		12,868,246
Net Assets, End of year									<u>\$</u>	11,701,300	<u>\$</u>	12,276,227

# WARE YOUTH CENTER COUSHATTA, LOUISIANA BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2012 AND 2011

	2012	2011
ASSETS		
Cash	\$ 333,111	\$ 72,400
Investments	292,849	272,342
Accounts receivable	330,903	665,798
Prepaid expenses	48,347	49,604
Utility deposits	755	<u>755</u>
Total Assets	<u>\$ 1,005,965</u>	<u>\$ 1,060,899</u>
LIABILITIES AND FUND BALANCES		
LIABILITIES		
Accounts payable and accruals	<u>\$ 516,030</u>	
Total Liabilities	516,030	463,973
FUND BALANCES		
Nonspendable		
Prepaid expenses	48,347	49,604
Utility deposits	755	755
Unassigned	440,833	546,567
Total Fund Balances	489,935	596,926
Total Liabilities and Fund Balances	\$ 1,005,965	\$ 1,060,899

**EXHIBIT D** 

#### **WARE YOUTH CENTER** COUSHATTA, LOUISIANA RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS JUNE 30, 2012

Total Fund Balances for Governmental Funds (Exhibit C)

\$ 489,935

Total Net Assets reported for governmental activities in the statement of net assets is different because:

> Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. Those assets consist of:

Land 175,017 Buildings and building improvements, net of \$3,320,473 in accumulated depreciation 10,904,087 Automobiles and equipment, net of \$520,276 in accumulated depreciation

\$ 377,036

**Total Capital Assets** 11,456,140

Long-term liabilities, including compensated absences payable, are not due and payable in the current period and therefore are not reported in the fund liabilities.

(244,775)

Total Net Assets of Governmental Activities (Exhibit A)

11,701,300

### WARE YOUTH CENTER COUSHATTA, LOUISIANA

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

#### FOR THE YEARS ENDED JUNE 30, 2012 AND 2011

		2012		2011
REVENUES				_
Intergovernmental	\$	6,306,809	\$	6,357,383
Charges for services		2,231,026		2,167,731
Fines, forfeitures and fees		351,639		371,373
Interest and Investment income		22,888		14,222
Royalties and leases		43,527		137,481
Miscellaneous		16,484		5,169
Total Revenues		8,972,373	_	9,053,359
EXPENDITURES				
General government				
Personal services		6,654,184		6,507,309
Travel		90,179		72,767
Operating services		890,194		901,449
Supplies		884,814		907,443
Professional services		509,691		679,438
Capital outlay		50,302		336,741
Total Expenditures		9,079,364		9,405,137
Excess/(Deficiency) Of Revenues Over Expenditures		(106,991)		(351,778)
Fund Balance, Beginning of year		596,926		948,704
Fund Balance, End of year	<u>\$</u>	489,935	<u>\$</u>	596,926

(574,927)

### WARE YOUTH CENTER COUSHATTA LOUISIANA

### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2012

Net Change in Fund Balances-Total Governmental Funds (Exhibit E)	\$ (106,991)
The change in Net Assets reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation (\$499,252) exceeds capital outlays (\$50,302) in the current period.	(448,950)
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	 (18,986)

Change in Net Assets of Governmental Activities (Exhibit B)

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Ware Youth Center was created by Act 833 of the 1986 Legislature, which enacted Part XI-A of Chapter 7 of Title 15 of the Louisiana Revised Statutes of 1950 to be comprised of R.S. 15:1097 through 1097.5 to establish and provide for the purposes and functions of the Ware Youth Center for the parishes of Bienville, Claiborne, DeSoto, Natchitoches, Red River, Sabine, and Webster. The Center's funding is provided by enabling legislation which grants the power to levy taxes, incur debt and issue bonds, and by R.S. 15:1095.6 which provides for the imposition of court costs in certain juvenile and criminal proceedings in all courts within the area of its jurisdiction. Act 147 of the 1991 Legislature amended and reenacted R.S. 15:1097 through 1097.2 and enacted Subpart G of Part XI of Chapter 7 of Title 15 of the Louisiana Revised Statutes of 1950, comprised of R.S. 15:1099.1 through 1099.7 which authorized any parish governing authority having a youth center and any juvenile detention authority to enter into a lease or lease-purchase contract for construction, operation, and maintenance of a youth center within the parish and authorized other parishes to enter into participation agreements with a parish having a youth center to sublease space and house juveniles at the center.

Act 147 amended the territorial jurisdiction of the Ware Youth Center to include the parishes of Claiborne, DeSoto, Natchitoches, Red River, Sabine, and Webster. However, Act 147 allowed Bienville and Claiborne Parishes to withdraw from membership and participation in the Center during the period beginning September 1, 1991 and ending December 31, 1991. These parishes elected to withdraw from participation in the Center. At June 30, 2012, the parishes of DeSoto, Natchitoches, Red River, Sabine and Webster were included in the territorial jurisdiction of the Ware Youth Center.

The purpose of the Center is to assist and afford opportunities to pre-adjudicatory and post-adjudicatory children who enter the juvenile justice system to become productive, law-abiding citizens of the community, parish, and state by the establishment of rehabilitative programs within a structured environment and to provide physical facilities and related services for children throughout the parishes belonging to the Center including the housing, care, supervision, maintenance, and education of juveniles under the age of seventeen years, and for juveniles seventeen years of age and over who were under seventeen years of age when they committed an alleged offense.

#### A. Basis of Accounting

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This Codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of the Ware Youth Center consist only of the transactions and activity of the Ware Youth Center as authorized by Louisiana statutes.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Ware Youth Center are maintained in accordance with applicable statutory provisions as follows:

Revenue Recognition - revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### A. Basis of Accounting (Continued)

<u>Expense Recognition</u> - expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

#### B. Budgetary Accounting

Formal budgetary accounting is employed as a management control. The Ware Youth Center prepares and adopts a budget prior to July 1 of each year for its general fund in accordance with Louisiana Revised Statutes. The operating budget is prepared based on prior years' revenues and expenditures and the estimated increase therein for the current year, using the full accrual basis of accounting. The Ware Youth Center amends its budget when projected revenues are expected to be less than budgeted revenues by five percent or more and/or projected expenditures are expected to be more than budgeted amounts by five percent or more. All budget appropriations lapse at year end.

#### C. Cash and Cash Equivalents

Cash and cash equivalents are considered to be cash on hand, demand deposits, interest bearing demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

#### D. Investments

Investments are limited by Louisiana Revised Statute and the Ware Youth Center's investment policy. Under state law, the Center may invest in obligations of the U. S. Treasury and U. S. Agencies, or certificates of deposit. Investments are carried at fair market value as of the balance sheet date.

#### E. Receivables

All receivables are reported at their gross value and, where applicable, are reduced by the estimated portion that is expected to be uncollectible.

#### F. Bad Debts

Uncollectible accounts receivable are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable. At June 30, 2012, \$0 were considered to be uncollectible.

#### G. Capital Assets

Capital assets are carried at historical costs. Depreciation of all exhaustible capital assets used by the Ware Youth Center is charged as an expense against operations in the Statement of Activities. Capital assets net of accumulated depreciation are reported on the Statement of Net Assets. Depreciation is computed using the straight line method over the estimated useful life of the assets, generally 20 to 40 years for buildings and building improvements and 5 to 10 years for moveable property. Expenditures for maintenance, repairs and minor renewals are charged to earnings as incurred. Major expenditures for renewals and betterments are capitalized.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### H. Compensated Absences

The Ware Youth Center employees earn annual leave at various rates depending on the number of years in service. The maximum amount of annual leave that may be accumulated by each employee is 160 hours. Upon termination, an employee is compensated for up to 160 hours of unused annual leave at the employee's hourly rate of pay at the time of termination.

#### I. Restricted Net Assets

In the government-wide statements, equity is classified as net assets and displayed in three components:

- Investment in capital assets, net of related debt consists of capital assets including restricted capital
  assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds,
  mortgages, notes, or other borrowings that are attributed to the acquisition, construction, or
  improvement of those assets.
- 2. Restricted net assets consists of net assets with constraints placed on the use either by a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or b) law through constitutional provisions or enabling legislation.
- 3. Unrestricted net assets all other net assets.

#### J. Fund Equity

In the fund financial statements, governmental fund equity is classified as fund balance and displayed in five components:

- 1. Nonspendable amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
- 2. Restricted amounts constrained to specific purposes by either a) creditors, grantors, contributors, or the laws or regulations of other governments, or b) constitutional provisions or enabling legislation.
- Committed amounts constrained to specific purposes by the governmental entity at its highest level
  of decision-making authority (Board of Commissioners). These amounts can not be used for any other
  purposes unless the government takes the same highest level action to remove or change the
  constraint.
- 4. Assigned amounts that do not meet the criteria to be classified as restricted or committed that are intended to be used for specific purposes as established by the Board of Commissioners or its management to which the Board of Commissioners has delegated the authority to assign amounts for specific purposes.
- 5. Unassigned all other spendable amounts.

The Board of Commissioners establishes (and modifies or rescinds) fund balance commitments and assignments by passage of an ordinance or resolution.

The Commission typically uses restricted fund balances first, followed by committed ,assigned and unassigned funds when an expenditure is incurred for purposes for which amounts in any of these fund balance classifications could be used.

#### K. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events within the control of the sheriff, which are either unusual in nature or infrequent in occurrence.

#### L. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

#### A. Deposits with Financial Institutions

For reporting purposes, deposits with financial institutions including savings, demand deposits, time deposits, and certificates of deposit. Under state law the Ware Youth Center may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further the Commission may invest in time certificates of deposit of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

Deposits in bank accounts are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts mutually acceptable to both parties. The deposits at June 30, 2012 were secured as follows:

		Cash		Certificates of Deposit	_	Total
Deposits in bank accounts per balance sheet	<u>\$</u>	<u>332,461</u>	<u>\$</u>	0	<u>\$</u>	332,461
		Cash	`	Certificates of Deposit		Total
Bank Balances (Category 3 Only, If Any)				<u> </u>	_	<u> </u>
a. Uninsured and uncollateralized	\$	0	\$	0	\$	0
b. Uninsured and uncollateralized with securities held by						
the pledging institution		0		0		0
<ul> <li>Uninsured and uncollateralized with securities held by the pledging institution's trust department or agent</li> </ul>						
but not in the entity's name		0		0		0
Total Category 3 Bank Balances	\$	0	<u>\$</u>	0	\$	0
Total Bank Balances (All Categories Including Category						
3 Reported Above)	<u>\$</u>	380,129	<u>\$</u>	0	<u>\$</u>	_380,129
				· <del>-</del>		

#### NOTE 2 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (CONTINUED)

#### A. Deposits with Financial Institutions(Continued)

The following is a breakdown by banking institution and amount of the balances shown above:

Banking Institution		Amount
American Bank and Trust Company	<u>\$</u>	380,129
Total	\$	380,129

#### B. Investments

Ware Youth Center maintains investment accounts as authorized by the Louisiana Revised Statutes. Under state law, the Commission may invest in obligations of the U. S. Treasury and U. S. Agencies, or certificates of deposit. Investments are carried at fair market value as of the balance sheet date.

Investments can be classified according to the level of risk to the entity. Investments made by Ware Youth Center as of June 30, 2012 are summarized below by the category of risk.

- Category 1 Insured or registered in the entity's name, or security held by the entity or its agent in the entity's name.
- Category 2 Uninsured or registered with securities held by the counterparty's trust department or agent in the entity's name.
- Category 3 Unsecured and unregistered with securities held by the counterparty, or by its trust department or agent but not in the entity's name.

Amount Reported in Risk  Category 3, If Any					
	Held By	Held By Counterparty's Trust Dept. Or Agent Not In	Total Reported Amount - All Categories (Including	Total Fair Value - All Categories (Including	
Type of Investments  Money market accounts	Counterparty 0	Entity's Name \$ 0	Category 3) \$ 16,950	Category 3) \$ 16,950	
U. S. Government securities	0	0	275,899	<u>275,899</u>	
Total	<u>\$0</u>	<u>\$0</u>	\$ 292,849	<u>\$ 292,849</u>	

#### NOTE 3 ACCOUNTS RECEIVABLE

The following is a summary of accounts receivable at June 30, 2012:

Class of Receivable	
State of Louisiana	\$ 172,701
Police Juries	90,932
Local Governments	58,998
Other	8,272
Total	\$ <u>330,903</u>

#### NOTE 4 CAPITAL ASSETS

A summary of Ware Youth Center's capital assets at June 30, 2012 follows:

Capital Assets, not being depreciated	Balance June 30, 2011	Additions	Retirements	Balance <u>June 30, 2012</u>
Land	\$ 175,017	\$ 0	\$ 0	\$ 175,017
Total Capital Assets, not being depreciated	175,017	0	0	175,017
Capital Assets, being depreciated .				
Buildings and Building Improvements	14,224,560	0	0	14,224,560
Less accumulated depreciation	(2,927,592)	(392,881)	0	(3,320,473)
Total Buildings and Building Improvements	11,296,968	(392,881)	0	10,904,087
Automobiles and Equipment	868,360	50,302	(21,350)	897,312
Less accumulated depreciation:	(435,255)	(106,371)	21,350	(520,276)
Total Automobiles and Equipment	433,105	(56,069)	0	377,036
Total Capital Assets, being depreciated	11,730,073	(448,950)	0	11,281,123
Total Capital Assets, net	<u>\$ 11,905,090</u>	<u>\$ (448,950</u> )	<u>\$0</u>	<u>\$ 11,456,140</u>

#### NOTE 5 ACCOUNTS PAYABLE AND ACCRUALS

The following is a summary of accounts payable at June 30, 2012:

Vendor Salaries and benefits Other	\$ 134,276 343,454 38,300
Total	\$ 516,030

#### NOTE 6 COMPENSATED ABSENCES

At June 30, 2012, employees of the Ware Youth Center had accumulated \$244,775 in annual leave benefits which were computed in accordance with GASB Codification Section C 60. The following is a summary of the changes in accumulated annual leave benefits for the year ended June 30, 2012.

Compensated absences payable, beginning of year	\$ 225,789
Additions	186,937
Deletions	(167,951)
Compensated absences payable, end of year	\$ <u>244,775</u>

#### NOTE 7 RETIREMENT COMMITMENTS

The Ware Youth Center participates in two cost-sharing multiple employer statewide retirement systems (PERS) for its employees. Each retirement system is administered and controlled by a separate board of trustees.

Following is a brief description of each retirement system in which the Authority participates:

#### Louisiana State Employees' Retirement System

Substantially all employees of the Ware Youth Center are members of the Louisiana State Employees' Retirement System (LASERS), an agency of the State of Louisiana established under the provisions of Title 42, Chapter 10, of the Louisiana Revised Statutes of 1950. LASERS is a single employer public employee retirement system which is organized for the purpose of providing retirement and other benefits for employees of the State of Louisiana and its various departments and agencies and their beneficiaries. LASERS is administered and controlled by an eleven member Board of Trustees and is funded through member and employer contributions and investment earnings.

The age and years of creditable service required of a member to retire with full benefits are established by statute. These vary according to the member's employer and job classification. Benefits are available for regular retirement if the member has: 1) thirty years or more service at any age, 2) twenty-five years or more service at age fifty-five, and 3)Ten years or more service at age sixty.

The basic annual retirement benefit for most members is equal to 2.5% of the average compensation for their thirty-six (36) highest consecutive earnings months multiplied by the number of years of creditable service plus \$300. Participants who become members of LASERS on or after July 1, 1986 are not eligible for the \$300 addition to the annual retirement benefit formula.

Average compensation is defined as the member's average annual earned compensation for the period of 36 consecutive months of employment during which the member's total earned compensation was greatest. The maximum annual retirement benefit cannot be more than the lesser of 100% of average compensation, or for individuals joining the system after January 1, 1990, the specific dollar amounts of actuarially determined monetary limits which vary depending upon the member's age at retirement.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana State Employees' Retirement System, Post Office Box 44213, Baton Rouge, Louisiana, 70804, or by calling 1-800-256-3000.

#### NOTE 7 RETIREMENT COMMITMENTS (CONTINUED)

Plan members are required by state statute to contribute 7.50% or 8.00% of their annual covered salary based on their hire date. Ware Youth Center is required to contribute at an actuarially determined rate of 25,60% of annual covered payroll. The contribution requirements of plan members and the Ware Youth Center are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employee contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior year. The Ware Youth Center's contributions to the System for the years ending June 30, 2012, 2011 and 2010 were \$958,979, \$829,663 and \$581,873, respectively, equal to the required contribution for each year.

#### Teachers' Retirement System of Louisiana

One employee of the Ware Youth Center is a member of the Teachers' Retirement System of Louisiana (the "System"). The System is the administrator of a cost sharing multiple - employer plan established and provided for within Title 11, Chapter 2, of the Louisiana Revised Statutes. The System provides pension benefits to employees who meet the legal definition of a "teacher". Ware Youth Center participates in the TRSL Regular Plan which requires mandatory enrollment for all employees that meet the legal definition of a "teacher" in accordance with Louisiana Revised Statutes 11:701 (23)(a).

The Teachers' Retirement System of Louisiana provides retirement, disability and survivor benefits. Service retirements vest after 10 years of credited service, disability after 5 years, provided the member is in active service at the time of filing an application for disability retirement. The formula for annual maximum retirement benefits is two (2) or two and one-half (2 ½) percent of final average salary for each year of credited service. Final average salary is based upon the member's highest successive thirty-six months of salary. Benefits are paid monthly for life. If a member dies prior to establishing eligibility for survivor benefits or leaves covered employment prior to vesting, accumulated member contributions are refunded.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Teachers' Retirement System of Louisiana, Post Office Box 94123, Baton Rouge, Louisiana, 70804-9123, or by calling (504) 925-6446.

Plan members are required by state statute to contribute 8.00% of their annual covered salary and the Ware Youth Center is required to contribute at an actuarially determined rate. The current rate is 23.70% of annual covered payroll. The contribution requirements of plan members and the Ware Youth Center are established and may be amended by state statute. As provided by Louisiana Revised Statue 11:103, the employee contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior year. The Ware Youth Center's contributions to the System for the years ending June 30, 2012, 2011 and 2010 were \$52,357, \$45,362 and \$33,584, equal to the required contribution for each year.

#### NOTE 8 LEASE OBLIGATIONS

The Ware Youth Center was not obligated under any capital or operating lease commitments at June 30, 2012.

#### NOTE 9 LITIGATION

The Ware Youth Center was not involved in any litigation at June 30, 2012.

#### NOTE 10 RISK MANAGEMENT

The Ware Youth Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Center maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Center.

#### NOTE 11 CLAIMS AND JUDGMENTS

The Ware Youth Center participates in federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Center may be required to reimburse the grantor government. The Center believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the governmental funds or the overall financial position of the Center.

#### NOTE 12 COMPENSATION PAID TO BOARD MEMBERS

The members of the Board of Commissioners of the Ware Youth Center receive no compensation for their services. As of June 30, 2012, the members of the Board were as follows:

Charles Adams
Derrell Cassell
Scotty Hill
Lem C. Jones, President
Ronnie Land
Schuyler Marvin
Sammy Nix
Warren Perkins
Judson Rives
Charles Walker
Rob Walsworth

REQUIRED SUPPLEMENTARY INFORMATION

# WARE YOUTH CENTER COUSHATTA, LOUISIANA SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS - BUDGET (GAAP BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2012

	<u>Ori</u>	ginal Budget	<u>An</u>	nended Budget		Actual		Variance av./(Unfay.)_
REVENUES				-				
Intergovernmental	\$	6,360,305	\$	6,366,782	\$	6,306,809	\$	(59,973)
Charges for services		2,164,955		2,157,661		2,231,026		73,365
Fines, forfeitures and fees		365,239		369,314		351,639		(17,675)
Interest and Investment income		13,902		0		22,888		22,888
Royalties and leases		118,610		45,318		43,527		(1,791)
Miscellaneous		12,489		13,324		16,484		3,160
Total Revenues		9,035,500		8,952,399		8,972,373		19,974
EXPENDITURES								
General government								
Personal services		6,389,000		6,669,208		6,654,184		15,024
Travel		63,000		78,979		90,179		(11,200)
Operating services		959,000		968,097		890,194		77,903
Supplies		929,000		914,397		884,814		29,583
Professional services		680,500		519,075		509,691		9,384
Capital outlay		15,000		51,442		50,302		1,140
Total Expenditures		9,035,500		9,201,198		9,079,364	_	121,834
Excess/(Deficiency) Of Revenues								
Over Expenditures		0		(248,799)		(106,991)		141,808
Fund Balance, Beginning of year		<u>596,926</u>	_	_596,926	_	596,926		0
Fund Balance, End of year	<u>\$</u>	596,926	<u>\$</u>	348,127	<u>\$</u>	489,935	\$	141,808

OTHER SUPPLEMENTARY INFORMATION

## FOR THE YEAR ENDED JUNE 30, 2012

#### **SECTION #1**

#### **SUMMARY OF AUDITORS' RESULTS**

Type of auditors' report issued:

**FINANCIAL STATEMENTS** 

Unqualified

- 2. Internal control over financial reporting:
  - a) Material weakness(es) identified?

No

b) Significant deficiency(ies) identified that are not considered

to be material weaknesses?

None reported

3. Noncompliance material to financial statements noted? No

#### **SECTION #2**

#### FINANCIAL STATEMENT FINDINGS

None reported.

### HINES, SHEFFIELD & SQUYRES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS
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LEWIS C. HINES, CPA
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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Ware Youth Center Rt. 1, Box 6000 Coushatta, Louisiana 71019

JAMES S. SHEFFIELD, CPA

We have audited the accompanying basic financial statements of the Ware Youth Center, Coushatta, Louisiana, as of and for the year ended June 30, 2012, and have issued our report thereon dated September 25, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

Management of the Ware Youth Center is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Ware Youth Center's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Ware Youth Center's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Ware Youth Center's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Ware Youth Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u>.

#### Page #2

This report is intended solely for the information and use of the Ware Youth Center, management and the Louisiana State Legislative Auditor and is not intended to be, and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Hines, Sheffield & Squyres Natchitoches, Louisiana September 25, 2012

SCHEDULE 3

## WARE YOUTH CENTER COUSHATTA, LOUISIANA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2012

Fiscal Year		Corrective	Planned
Finding		Action Taken	Action/Partial
Initially		(Yes, No,	Corrective
Ref. No. Occurred	Description of Finding	Partially)	Action Taken

Nothing came to our attention that would require disclosure under Government Auditing Standards.

SCHEDULE 4

## WARE YOUTH CENTER COUSHATTA, LOUISIANA CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2012

Ref. No.	Description of Finding	Corrective Action Planned	Name(s) of Contact Person(s)	Anticipated Completion Date		
Nothing came to our attention that would require disclosure under Government Auditing Standards.						